## Sai Capital Limited

Regd. Office: E-10A Basement, Kailash Colony, New Delhi – 110048. CIN: L74899DL1995PLC069787

## **Notice**

NOTICE is hereby given that 22<sup>nd</sup> Annual General Meeting of Shareholders of SAI CAPITAL LIMITED will be held at the 2<sup>nd</sup> Floor, Aurobindo Place, Hauz Khaz, New Delhi-110016 on Friday, 29<sup>th</sup> September 2017 at 11.00 A.M to transact the business as mentioned in the Notice of AGM. Notice is also hereby given that pursuant to Section 91 of the Companies Act, 2013 and the Companies (Management & Administration) Rules, 2014 as amended from time to time the Register of Members and the Share Transfer books of the Company will remain closed from 22.09.2017 to 29.09.2017 (both days inclusive) for the purpose of AGM.

The Notice of Annual General Meeting along with the Explanatory Statement and Annual Report for the year ended 31st March, 2017 has been sent to the Members at their Postal address or e-mailed at e-mail address registered with the Company/RTA/Depository Participant as the case may be.

Pursuant to Provision of Section 108 of the Companies Act, 2013 read with the rules made there under and Regulation 44 of SEBI (LODR) Regulation, 2015, the Company is pleased to provide its member the facility to exercise their right to vote by electronic means on all the resolutions through E-voting services provided by Central Depository Services Limited (CDSL). The Members holding shares either in physical form or dematerialized form, on cut-off date i.e. 22nd September, 2017 may cast their vote electronically to transact the business set out in Notice of AGM.

The details pursuant to the provisions of the Companies Act , 2013 and rules made there under are given hereunder.

- 1. The remote e-voting period commences on Tuesday, 26<sup>th</sup> September, 2017 at 09:00 A.M. and ends on Thursday, 28<sup>th</sup> September, 2017 at 05:00 P.M.
- 2. Members who have acquired shares after the dispatch of the Annual Report and/or before the cut-off date, may obtain the user id and password by sending a request at the helpdesk.
- 3. In case of any queries regarding the process and manner of e-voting, Members may refer to the CDSL's Frequently Asked Questions (FAQ) Email id: <a href="mailto:helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a>.
- 4. Members who opt for e-voting can't participate in physical voting process and vice-versa. Those who participate in physical voting shall not cast their vote through e-voting. However Members can attend and participate in AGM proceedings

Date: 28.08.2017

Place : Delhi

By Order of the Board For Sai Capital Limited

E-mail: sai@vsnl.com

Website: saicapital.co.in

Sd/-

Prachi Sharma

(Company Secretary)